**(Company Letterhead)**

**ADDENDUM TO THE EMPLOYMENT CONTRACT**

The following provisions shall form part of the employment contract:

**SETTLEMENT OF DISPUTES**:

1. In case of dispute arising from the implementation of the employment contract between the Employer and Contract Worker, all efforts shall be made to settle them amicably. If necessary, such negotiation shall be undertaken in cooperation and with the participation of the Philippine Labor Attaché/ Embassy/ Consulate nearest the site of employment.
2. In case the amicable settlement fails, the matter shall be submitted to the competent or appropriate body in the country of employment. During the process of settlement or while the case is pending, the worker shall endeavor to fulfill his contractual obligations and the Employer shall ensure that such obligations shall be undertaken without duress or recrimination;

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*(Name of employer/ authorized signatory)*

*(Name of company)*